



Handbell Musicians O F A M E R I C A

Area 2

Handbell Musicians of America, Area 2
American Guild of English Handbell Ringers, Area II, Inc.
A 501(c)(3) Charitable Organization
For Purposes of this form, the terms "Area 2" and "Area II" are synonymous.

Application Review and Award

Applications are accepted year round. Please note that two of our scholarship applications have separate applications deadlines. Other applications will be reviewed as received on a periodic basis. For multi-year projects, grant amounts will be for no more that the amount required in the year in which the grant is awarded. Multi-year projects will be given priority for funding in the remaining year/years of the project period.

All grantees agree to the following upon award of grant:

- A) Within one year from date of award, grantee shall complete a report to the Endowment Committee detailing the project's implementation and full documentation of use of grant, how goals were met, and other outcomes.
- B) Within one year from date of award, grantees shall prepare an article describing the project for Twice Told Tales, including photos as requested.

AGEHR AREA II ENDOWMENT PROJECT/PROGRAM APPLICATION FORM

SECTION A: APPLICANT INFORMATION

Name of Applicant: _____

Address: _____

Email: _____

Phone: _____ AGEHR Membership # _____

Name of Organization (if applicable) _____

Name of Organization's Director/ Teacher/ Therapist _____

Request for: [] Single Year (enter calendar year) 20__

(check one) [] Multiple Year (enter calendar year) 20__, for __ years

Amount of Request to Area II _____
(if multiple years, enter in the form of (yr#), \$xxxx[e.g. (1) \$1,000 (2) \$500.00;Total (2yrs), \$1,500)

Amount of Other funds for Project _____
(if multiple years, enter in the form of (yr#), \$xxxx[e.g. (1) \$1,000 (2) \$500.00;Total (2yrs), \$1,500)

Amount of Total Project Budget _____

Section B: Attach additional pages to provide concise information responding to the following subjects:

B1. Project Description: Describe the project in detail. Identify Program Area. Include brief history of sponsoring organization.

B2. Project Rationale: Describe the rationale for the project and how the project meets the mission of Area II and the specific Program Area requirements.

B3. Project Leadership/Participants: Describe project leaders: their qualifications, musical education, musical goals and how they will contribute to the proposed project. Describe the skill level of participants.

B4. Equipment: List and describe any equipment requested and its cost. Provide documentation of the cost.

B5. Project Expense: Include a budget with line item description for all expenses. Separate line items must be provided for Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual and Other. Expense totals greater than \$1,000 must be broken into their components.

B6. Project Outcome: Describe how project will be evaluated and assessed upon completion. Discuss plans for equipment ownership, usage and maintenance after project is complete.

B7. Project Funding: Describe how all funds will be raised and identify sources of funds raised to date. Identify what other sources of funds, if any, have been secured or applied for, regardless of source.